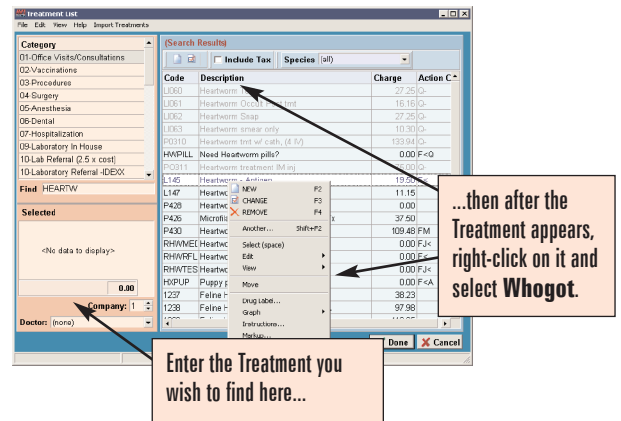
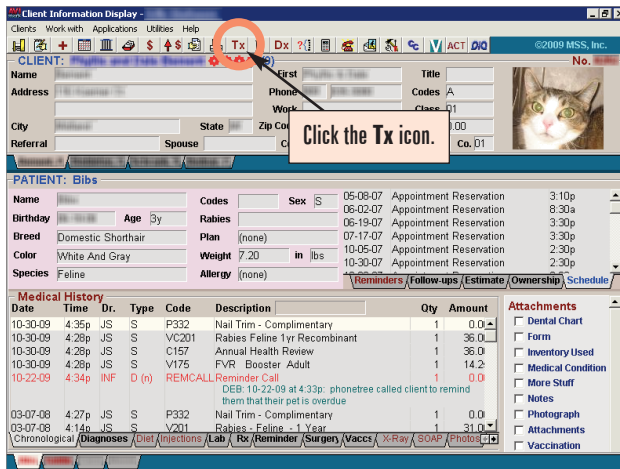


Getting Data From Your AVImark System

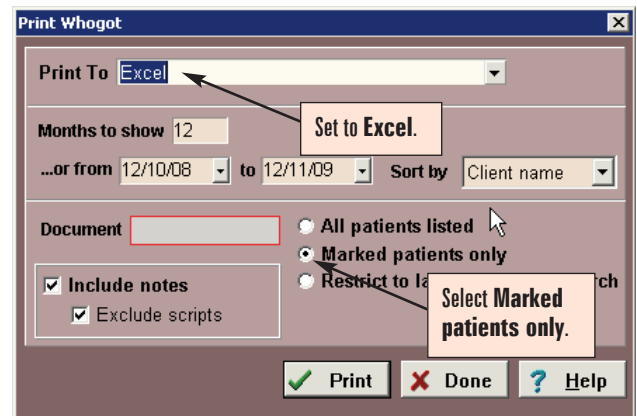
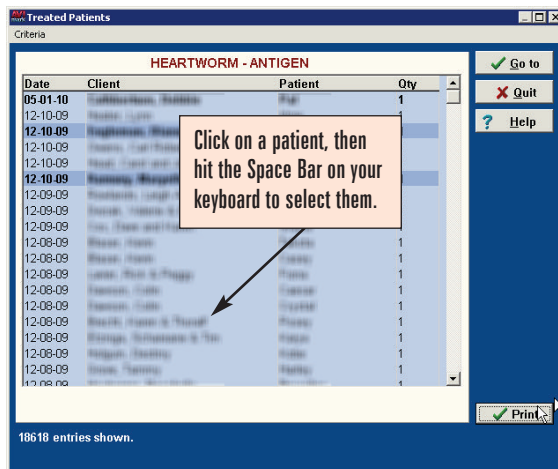
AVImark: Treatment Codes

In order for your PhoneTree system to be custom-configured, it is necessary that you use your practice management system to save or export your Treatments report. Place this file in a location where you will be able to browse to it from the PhoneTree computer. Your PCS support representative will configure PhoneTree to read from this file. Once configured, PhoneTree will read this file and use it to make calls. Here's how to do this using the AVImark system:



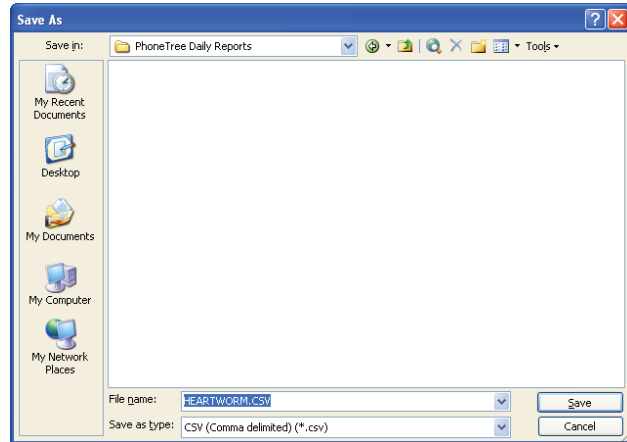
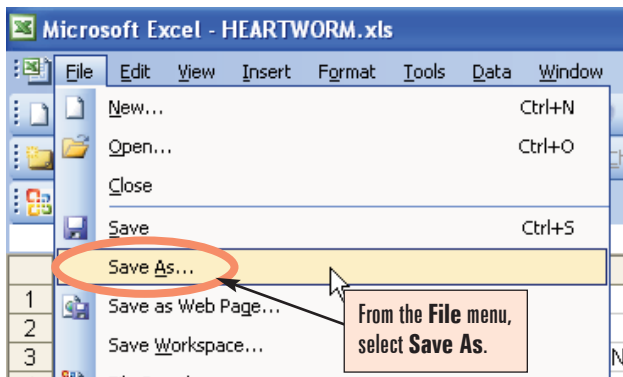
1. Open AVImark to the main screen. From the top toolbar, click the **Tx** (Treatments) icon.

2. The Treatment List screen appears. In the **Find** box (in the left column), enter the desired Treatment. Then, in the Search Results, right-click on the Treatment and select **Whogot** from the sub-menu.



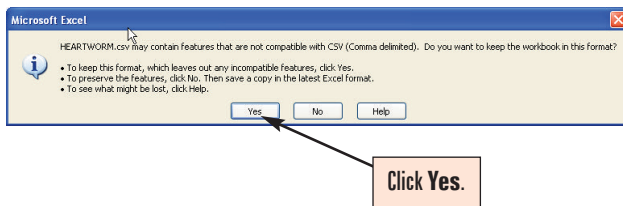
3. Entries pertaining to the Treatment code you selected in **step 2** will appear in a list. Select the patients you wish to contact by first clicking on their name, then pressing the Space Bar on your keyboard. Once you have made your selections, click **Print**.

4. The Print Whogot screen will appear. Click the **Print To** drop-down menu and select **Excel**. Next, select **Marked patients only**, then click **Print**.



5. The newly created Excel file will automatically open in Microsoft® Excel®. If needed, make any adjustments to the file (not typical). Then, click **File > Save As**.

6. Select the folder you use for your PhoneTree Daily Reports for the **Save in** location, enter the name of the Reminders (e.g., "Heartworm Treatment") for the **File name** and select "CSV (Comma delimited)" for the **Save as type**. Then, click **Save**.



7. This screen will appear. Click **Yes**. This step creates the file you will import into PhoneTree. You can now close Excel and any other screens that may still be open from the previous steps. Congratulations — you're done!